

Virginia Tech's Fraternity and Sorority Life **New Member Presentation Policy & Acknowledgement Form** Step Five (5)

Guidelines for New Member Presentations

New member presentations are envisioned as an important portion of cultural fraternity and sorority membership. Historically, these experiences have served as a celebration of an individual becoming a member of the interfraternal community. While each organization's new member presentation may have a unique format, these means of welcoming new members into the Virginia Tech community not only emphasize shared values of brotherhood and sisterhood but also serve as a "rite of passage" into the fraternal experience for many new members. All organizations are expected to adhere to their inter/national organization's values and the values of Virginia Tech during the course of their activities, demonstrating curiosity, self-understanding and integrity, civility, courageous leadership, and *Ut Prosim*. To that end, organizations should be mindful of both perception and impact of their actions.

In order for Fraternity and Sorority Life (FSL) to help promote unity amongst all new member experiences and to ensure the safety of members of the FSL community, all National Pan-Hellenic Council (NPHC) organizations must adhere to the following guidelines when presenting new members to the campus community:

- 1) Presentation of new members must take place no more than fourteen (14) calendar days after the members have been initiated into your organization, or prior to November 5th (whichever comes first).
- 2) New member presentations are not to be scheduled on the same evening/time of a previously planned event of another organization of the same council or an organization's "Founder's Day" and/or "Charter Day".
- 3) The appropriate space request form must be submitted prior to the date of the event according to the type of location (i.e., indoors or outdoors).
 - a) It is preferred that the reservation is completed prior to the start of intake and that a rain location is also reserved if the preferred site is outdoors.
- 4) The presentation venue's capacity must be maintained at all times and not exceeded.
- 5) No explicit or revealing attire is to be worn by new members. Attire of the members being presented should be appropriate and respectful for the occasion.
- 6) Current active members of the hosting undergraduate chapter may participate in the new member presentation. All alumni and/or visiting chapters must remain in the audience.
- 7) Vulgarity and profanity will not be tolerated.
- 8) Defaming commentary and degrading language toward other organizations and/or individuals will not be tolerated.
- 9) Disruptions by other attending organizations will not be tolerated. This includes, but not limited to: walking through the presenters' show, talking over the presenting organization, etc.
- 10) Verbal attacks (i.e., dissing, calling out or slamming) on another individual or organization will not be tolerated.
- 11) No mention or reference to hazing will be tolerated. This includes, but not limited to, mentioning or making references to: "skating", "being paper", "made", etc.
- 12) No drugs or alcoholic beverages will be permitted.
- 13) No physical abuse will be tolerated. This includes but is not limited to: slapping, kicking, spitting, punching, pushing, caning, poking, etc. Canes, paddles, staffs, sticks, etc. may be used as part of the performance, but may not be used as a weapon or to harm another individual.
- 14) Music must be **radio-edited** versions.
- 15) Face coverings, e.g., masks, are permitted; however, the mouth of the member must be visible at all times.
- 16) The duration of the presentation should be no longer than two hours total after the advertised start time. The show must start within fifteen (15) minutes of the scheduled time.
- 17) The presenting organization will be responsible for ensuring the site used is left in its original condition after use or better.

- 18) A consultation with the NPHC Advisor must be completed regarding the details of the event no later than fourteen (14) University business days prior to the new member presentation.
- 19) A representative from the FSL must be invited to all new member presentations.

THINGS TO REMEMBER

FSL will present the intake guidelines at the beginning of each academic semester in preparation for intake the following semester.

- 1. Each chapter must submit a calendar of events for intake and a New Member Intake or Recruitment form to the FSL Office. Potential new members must also complete the grade release form and commitment to a hazing-free FSL form which can be found online via Hokie Spa.
- 2. In order to proceed with your new member presentation, please submit the date and a copy of the reservation confirmation at the FSL Office. If any changes need to be made, the FSL Office must be notified and approve such changes.
- 3. To reserve a room, please contact the following:
 - o Hokie Spa (*i.e., Classrooms, Auditoriums in academic spaces*)
 - o Student Engagement and Campus Life Event Services (*i.e., Squires Student Center, Johnston Student Center, Outdoor and Public Space*)
- 4. Amplification in or around academic buildings is permitted during the following hours:
 - o Monday- Friday, 5pm till 9:30pm;
 - o Saturday- 10am until 10pm;
 - o Sunday- noon until 9:30pm
- 5. Amplification in or around residence halls is permitted during the following hours:
 - o Friday- 5pm until 10pm;
 - o Saturday- 11am until 10pm
 - o Amplification is not allowed Sunday through Thursday

 Chapter Name

 Date of New Member Initiation

 Preferred Location & Rain-Location (if applicable)

 Date & Time of New Member Presentation

 Signature of Chapter President

 Date

 Signature of Intake Coordinator

 Date

 Signature of Chapter Advisor

 Date

 Council Advisor

 Date

Form must be turned in at least 3-weeks prior to the new member presentation.