



Virginia Tech’s Fraternity and Sorority Life
Recruitment Event Form
 Step One (1)

Name of Organization/ Chapter Designation: _____

Date: _____

Academic Semester and Year: _____

Date(s) of Events	Time of Event (s)	Location of Event (s)	Name & Brief Description	Type of Event? *

- * **Informal** “Meet and Greet”/ Informational/ recruitment event (i.e., Not Mandatory for interested students)
- * **Formal** Interest meeting, “Rush”, or Informational (i.e., Mandatory for interested students)
- * **Interview Process**

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Intake Coordinator responsible for the event(s):

Name: _____ Title: _____

Email: _____ Phone Number: _____

Is your Region/ Grad Chapter/ Advisor aware of the event(s):

- Yes, if so, who was made aware of this event? _____
- No, if no, please explain: _____

Is your chapter planning to conduct Intake/Recruitment this semester?

- Yes. (Don't forget to complete Step 2).
- No. (Don't forget to complete Step 2).

This form must be turned in 10 business days prior to the event listed above.