



Guidelines for New Member Presentations

New member presentations are envisioned as an important portion of cultural fraternity and sorority membership. Historically, these experiences have served as a celebration of an individual becoming a member of the interfraternal community. While each organization's new member presentation may have a unique format, these means of welcoming new members into the Virginia Tech community not only emphasize shared values of brotherhood and sisterhood but, also serve as a "rite of passage" into the fraternal experience for many new members.

In order for Fraternity and Sorority Life (FSL) to help promote unity amongst all new member experiences and to ensure the safety of members of the FSL community, all National Pan-Hellenic Council (NPHC) and Multicultural Greek Council (MGC) organizations must adhere to the following guidelines when presenting new members to the campus community:

1. Presentation of new members must take place no more than two weeks after the members have been initiated into your organization or two weeks prior to "Reading Day" (whichever comes first).
2. New member presentations are not to be scheduled on the same evening/time of a previously planned event of another chapter of the same council.
3. If the presentation of new members includes a "show," a copy of the space reservation confirmation notice must be submitted to the FSL office no later than two weeks prior to the event.
 - a. A Virginia Tech Public Space Request form must be submitted a minimum of ten business days prior to the date of the event. It is preferred that the reservation is completed prior to the start of intake and that a rain location is also reserved if the preferred site is outdoors.
4. No explicit or revealing attire is to be worn by new members.
5. Current active members of the hosting undergraduate chapter may participate in the presentation show; however, only the New Member Educator and/or Chapter Advisor may be present on the stage or on the platform. All alumni and/or visiting chapters must remain in the audience.
6. Vulgarity and profanity will not be tolerated.
7. Verbal attacks (i.e., dissing, calling out or slamming) on another individual or organization will not be tolerated.
8. No drugs or alcoholic beverages will be permitted.
9. No physical abuse will be tolerated. This includes but is not limited to: slapping, kicking, spitting, punching, and poking. Canes, paddles, staffs, sticks, etc. may be used as part of the performance, but may not be used as a weapon or to harm another individual.
10. In the event of a fight or physical altercation during the presentation, those involved will be removed immediately and VTPD will be contacted. If a member of the presenting organization is involved, the presentation will be terminated.
11. Face coverings, e.g. masks, are permitted; however, the mouth of the member must be visible at all times.
12. The duration of the presentation should be no longer than two hours total. The show **must start within 15 minutes** of the scheduled time.
13. Following the show, members of the presenting organization must vacate the area within thirty minutes. The presenting organization will be responsible for ensuring the site used is left in its original condition after use.
14. A representative from the FSL **must** be in attendance for all new member presentations.

VIOLATIONS

Violations of the new member presentation guidelines may result in disciplinary action that is at the discretion of the FSL Office and the Student Conduct Office, on a case-by-case basis, dependent upon the severity of the violation. Proper notification of the violation will be communicated to the chapter president, chapter advisor, regional leadership and the national headquarters.

Violations include, but are not limited to:

1. Intentional submission of improper paperwork (i.e., changing of dates on forms, falsifying original signatures, incomplete paper work, etc.).
2. Failure to adhere to the presentation of new member guidelines.
3. Hazing: Any violations of the Virginia Tech Hazing Policy will result in a referral to the Student Conduct Office.

THINGS TO REMEMBER

FSL will present the intake guidelines at the beginning of each academic semester in preparation for intake the following semester.

1. Each chapter must submit a calendar of events for intake and a New Member Intake or Recruitment form to the FSL Office. Potential new members must also complete the grade release form and commitment to a hazing-free FSL form which can be found online via Hokie Spa.
2. In order to proceed with your new member presentation, please submit the date and a copy of the reservation confirmation the FSL Office. If any changes need to be made, the FSL Office must be notified and approve such changes.
3. To reserve a room, please contact the following:
 - a. Class Rooms or Auditoriums - Office of the University Registrar – 540/231-6252
 - b. Outdoor and Public Space – Event Planning – Student Centers and Activities – 540/231-5005
4. Amplification in or around academic buildings is permitted during the following hours:
Monday- Friday, 5pm till 9:30pm; Saturday- 10am until 10pm; Sunday- noon until 9:30pm

Amplification in or around residence halls is permitted during the following hours:
Friday- 5pm until 10pm; Saturday- 11am until 10pm

Chapter Name

Date of New Member Initiation

Signature of Chapter President

Date

Signature of Chapter Advisor

Date

FSL Representative

Date